



MINISTRY OF TRANSPORT & WORKS

138H Maxfield Avenue, Kingston 10

INVITATION TO BID

SUPPLY, IMPLEMENTATION AND COMMISSIONING OF A VOIP PBX TELEPHONE SYSTEM

The Ministry of Transport & Works invites sealed bids from eligible and qualified bidders for a contract to supply, implement and commission a VOIP PBX Telephone System at its head office. Bidding documents will be available as of Wednesday, December 2, 2009 between the hours of 9:00am and 4:00pm from the Procurement Unit - Administration Department. A non-refundable payment of five thousand dollars (\$5,000) in cash or manager's cheque drawn to the Permanent Secretary, Ministry of Transport and Works, and paid at the cashier, will be required for each bid document.

All bidders must submit the following at the time of bidding:

- Copy of valid and current registration certificate with the National Contracts Commission
- Copy of valid and current Tax Compliance Certificate (TCC)
- A tender security of \$100,000

Qualification requirements are inter alia, that bidders must be authorised by the manufacturers to sell and provide support and maintenance of the specified products in the territory of Jamaica; that bidders must have at least two trained persons to provide maintenance and support services; and that bidders must be registered with the National Contracts Commission (NCC) in any of the following categories:

1. Computers and Supplies
2. Computer and Related Services
3. Information Technology Services
4. Electrical and Communications Supplies

All bids must be delivered to the Ministry of Transport and Works, 138H Maxfield Avenue, Kingston 10 on or before Friday, December 18, 2009, 2:30pm and deposited in the Tender Box labelled "**A VOIP Telephone Solution**" located in the lobby of the Ministry of Transport and Works. Bids will be opened on Friday, December 18, 2009 at 2:45pm in the presence of the bidders' representatives who choose to attend.

Failure to adhere to the above will result in automatic disqualification of bid(s) at the point of opening.

Late bids will be rejected

Interested bidders may obtain further information from:

Director of Information Management
Ministry of Transport and Works
138H Maxfield Avenue
Kingston 10
Telephone: 960 – 3537
Fax: 754 – 2595
E-mail: im@mtw.gov.jm; chyman@mtw.gov.jm

The Ministry of Transport & Works reserves the right to accept or reject all bids or to re-tender.